

Today's Date \_\_\_\_\_

*Jack Runnfeldt's*  
**Cosmopolitan**

*Custom Limousine Service*

18587 Meadow Lane, Village of Long Grove  
Mundelein, IL 60060

E-mail: AblueLimo@aol.com www.cosmopolitanlimousine.com  
847-949-1100 FAX 847-949-0518

Please return  
no later than \_\_\_\_\_

Thanks for your interest in the services of Cosmopolitan Custom Limousine Service. Please provide as much information as possible. If information is unavailable at this time but will be provided at a later date, mark TBA in the space. Additional information or requests may be written on the other side or separate sheet.

**EVENT ITINERARY**

**PLEASE PRINT**

Vehicle(s) Requested \_\_\_\_\_

\_\_\_\_\_   
Date of Service

\_\_\_\_\_   
Day of Week

\_\_\_\_\_   
Time of Event

Pick Up Time \_\_\_\_\_

Name of Person Contract Will be Signed By and Mailed To: \_\_\_\_\_  
(must be 21)

Occasion or Event \_\_\_\_\_

Business Name \_\_\_\_\_

Persons to be picked up \_\_\_\_\_ How many? \_\_\_\_\_

Address \_\_\_\_\_

Place & Address of Pick Up \_\_\_\_\_

Town \_\_\_\_\_ Zip \_\_\_\_\_

Phone at Pick Up \_\_\_\_\_

Phone \_\_\_\_\_ Office \_\_\_\_\_

Contact name and cellular phone \_\_\_\_\_

Cellular \_\_\_\_\_ Fax \_\_\_\_\_

Destination \_\_\_\_\_

Email \_\_\_\_\_

Additional stops \_\_\_\_\_

Contact Name \_\_\_\_\_

Return pickup time \_\_\_\_\_

How did you hear of Cosmopolitan Custom Limousine?

Final Destination \_\_\_\_\_ Time \_\_\_\_\_

Referred by \_\_\_\_\_

Web Site \_\_\_\_\_ Internet Search \_\_\_\_\_

Other \_\_\_\_\_

This form will assist you in providing the information necessary for Cosmopolitan to prepare a service contract. Upon return of this form, the requested vehicle (s) will be reserved for your exclusive use for the date and times provided herein, and the contract will be sent to you to be signed.

Additional information or additional vehicles on separate page.

Please return this form by FAX 847-949-0518, Email : ABlueLimo@aol.com, or by U.S. Mail

**NAME** \_\_\_\_\_

**ADDITIONAL VEHICLES**

**Vehicle # 2**

Type \_\_\_\_\_ Number of Passengers \_\_\_\_\_

Name of Passenger (s) \_\_\_\_\_

Time \_\_\_\_\_ Phone \_\_\_\_\_

Place of Pick Up \_\_\_\_\_

Destination \_\_\_\_\_

**Vehicle # 3**

Type \_\_\_\_\_ Number of Passengers \_\_\_\_\_

Name of Passenger (s) \_\_\_\_\_

Time \_\_\_\_\_ Phone \_\_\_\_\_

Place of Pick Up \_\_\_\_\_

Destination \_\_\_\_\_

**Vehicle # 4**

Type \_\_\_\_\_ Number of Passengers \_\_\_\_\_

Name of Passenger (s) \_\_\_\_\_

Time \_\_\_\_\_ Phone \_\_\_\_\_

Place of Pick Up \_\_\_\_\_

Destination \_\_\_\_\_

ADDITIONAL REQUESTS    INFORMATION